



# Main Farmers' Market

Application for Vendor Booth  
 2016 Market located at  
 The Museum of Nature

**Remit completed form by post to:**  
 Main Farmers' Market  
 192 Main St. P.O. Box 12005  
 Ottawa, ON - K1S 3M1

**If you have questions, please contact  
 Greer at: 613-489-3675  
 or Dave: 613-263-1794  
[mainmarketottawa@gmail.com](mailto:mainmarketottawa@gmail.com)**

## Part A: Vendor Information:

<b>Business Name:</b>		<b>Name of Vendor(s):</b>	
<b>Mailing Address:</b>		<b>Agricultural Vendors please provide:</b>	
Postal Code:		Lot Number(s):	
		Concession Number(s):	
		Total Acreage of Land Parcel(s):	
<b>E-mail:</b>		<b>Contact Information:</b>	
<b>Website for MFM Link:</b>		Home Phone:	
		Cell Phone:	
		Fax Number:	

## Part B: Vendor Category and Product Information:

Check all categories applicable

<input type="checkbox"/> Agriculture	<input type="checkbox"/> Baking	<input type="checkbox"/> Arts & Crafts	<input type="checkbox"/> Food Concession
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Please list all products to be offered for sale in each category (use an extra page attached to this form if more space is needed).

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## Part C: Vendor Status:

Please check which of the following season choices you are interested in. See accompanying letter for market details, fee structure, payment methods and application process.

### Regular booth — 10x10

### Corner booth — 10x10 *(Please Note: there are 8 corner booths in the market)*

- Full Season (26 market days), 10'x10' corner booth (\$1560, 26 days @ \$60/day)
- Full Season (26 market days), 10'x10' regular booth (\$858, 26 days @ \$33/day)
- Daily, 10'x10 regular booth (\$33/day with advance payment, \$40 paid day of market)

Do you require electricity? (Note: electricity is on the light posts.  Yes  No

Please specify what your maximum power draw is in Watts: \_\_\_\_\_

**Seasonal vendors:**

Please indicate your preferred booth numbers (provide 3 numbers – see map below):

Option 1: \_\_\_\_\_

Option 2: \_\_\_\_\_

Option 3: \_\_\_\_\_

Please indicate if you would like a double booth (two adjacent booths):  Not Required  Would like to request a double booth

Efforts will be made to meet your preferences however; we cannot guarantee your desired spot. **Returning seasonal vendors will be given priority in booth selection provided that their application is received by the MFM post-marked no later than April 7, 2016.**

**Daily vendors:**

If you wish to pay in advance—at the discounted rate—to reserve your booth space, please list the dates you intend to participate:

\_\_\_\_\_  
\_\_\_\_\_

**Part D: Jurying**

For vendors selling prepared foods (baking or food concession) and artisan products, samples for the jurying process are required. Along with your application you must submit samples of at least two different products that you will have for sale (food samples from baking and food concession vendors, sample products from artisan vendors). Please arrange with the Market Manager a time and place to drop off the samples. The samples will be used with the written application to jury the applicant.

**Part E: Payment**

To reserve a seasonal booth at the 2016 market, you must include payment with your application. See vendor letter below for details.

To reserve a daily booth for desired dates, payment must be received by the MFM:

- in advance of May 1 (for dates from May 7-July 30)
- in advance of August 1 (for dates from August 6-October 29).

Total payment enclosed with application: \$ \_\_\_\_\_

**Part F: Vendor Covenant:**

*I (we), the undersigned, hereby certify that the products to be offered for sale are wholly self-produced within a 100 mile (160 Km) radius of Old Ottawa East and agree to abide by the rules and regulations as set out in the Vendor’s Handbook and agree that representatives of the Main Farmers’ Market can inspect all premises as per protocol.*

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**Signature(s) of Vendor(s)** **Date**

**To be Completed by Main Farmers’ Market Manager**

<b>Date Received:</b>	<b>Approved by:</b>	<b>Special notes:</b>