



Main Farmers' Market

Application for Vendor Booth
 2019 Market located at
 210 Main Street
 (Beside Singing Pebble Books)

Remit completed form by post to:
 Main Farmers' Market
 Old Town Hall
 61 Main Street
 Ottawa, ON - K1S 1B3

If you have questions, please contact
Brett: (613) 818-2470
or Cynthia at: (613) 878-8364
mainmarketottawa@gmail.com

Part A: Vendor Information:

Business Name:		Name of Vendor(s):	
Mailing Address:		Agricultural Vendors please provide:	
Postal Code:		Lot Number(s):	
		Concession Number(s):	
		Total Acreage of Land Parcel(s):	
E-mail:		Contact Information:	
Website for MFM Link:		Home Phone:	
		Cell Phone:	
		Fax Number:	

Part B: Vendor Category and Product Information:

Check all categories applicable

<input type="checkbox"/> Agriculture	<input type="checkbox"/> Baking	<input type="checkbox"/> Arts & Crafts	<input type="checkbox"/> Food Concession
--------------------------------------	---------------------------------	--	--

Please list all products to be offered for sale in each category (use an extra page attached to this form if more space is needed).

Part C: Vendor Status:

Please check which of the following season choices you are interested in. See accompanying letter for market details, fee structure, payment methods and application process.

Booth Size – 10 x 10

- Full Season (22 days @ 35.00) 770 per season
- Block (8 or more days) 45 per day
- Daily 50 per day

Do you require electricity? (Note: electricity is on the light posts. Ⓢ Yes Ⓢ No

Please specify what your maximum power draw is in Watts: _____

Seasonal vendors:

Please indicate your preferred booth numbers (provide 3 numbers – refer to map):

Option 1: _____

Option 2: _____

Option 3: _____

Please indicate if you would like a double booth (two adjacent booths): Not Required Would like to request a double booth

Efforts will be made to meet your preferences however; we cannot guarantee your desired spot. **Returning seasonal vendors will be given priority in booth selection provided that their application is received by the MFM post-marked no later than May 25, 2019.**

Daily vendors:

If you wish to have a block of dates (at the discounted rate) to reserve your booth space, please list the dates you intend to participate:

Part D: Jurying

For vendors selling prepared foods (baking or food concession) and artisan products, samples for the jurying process are required. Along with your application you must submit samples of at least two different products that you will have for sale (food samples from baking and food concession vendors, sample products from artisan vendors). Please arrange with the Market Manager a time and place to drop off the samples. The samples will be used with the written application to jury the applicant.

Part E: Payment

To reserve a seasonal booth at the 2019 market, you must include payment with your application. See vendor letter below for details.

To reserve a daily booth for desired dates, payment must be received by the MFM:

- in advance of May 25 (for dates from June 1-August 17)
- in advance of August 17 (for dates from August 24-October 26).

Total payment enclosed with application: \$ _____

Fees (other than daily) may be refundable, on approval by the Board of Directors. Refunds shall be pro-rated according to market days remaining. A \$25 administrative fee is applicable.

Part F: Vendor Covenant:

I (we), the undersigned, hereby certify that the products to be offered for sale are wholly self-produced within a 100 mile (160 Km) radius of Old Ottawa East and agree to abide by the rules and regulations as set out in the Vendor’s Handbook and agree that representatives of the Main Farmers’ Market can inspect all premises as per protocol.

.....
Printed Name(s) of Vendor(s) **Signature(s) of Vendor(s)** **Date**

To be Completed by Main Farmers’ Market Manager

Date Received:	Approved by:	Special notes: